



BUDD LAKE ASSOCIATION BYLAWS
Draft 2021

ARTICLE I—NAME

The name of this organization shall be **Budd Lake Association**, (BLA), a nonprofit corporation under the laws of the State of Michigan.

The following bylaws supersede all previous bylaws dated August 26, 1961 and amended September 2, 1967, July 28, 1973, January 12, 1982, July 14, 2013 and June 19, 2021.

ARTICLE II _____ ADDRESS

The mailing address, email address, and (if applicable) URL shall be specified each year at the first Board meeting and published subsequently in the newsletter.

ARTICLE III _____ MISSION

The mission of the Budd Lake Association is to preserve and protect Budd Lake and its surroundings, to enhance water quality, support fishery, watercraft safety, as a public resource while respecting the interests of property owners and to provide the opportunity for fellowship among Association members.

ARTICLE III _____ VISION

The vision of the Budd Lake Association is to pursue the goal of making Budd Lake an ideal place to live and visit. The primary focus will be to coordinate activities to protect Budd Lake and promote a positive community for those who own property on the lake and special assessment area. This will be accomplished by working with and representing BLA members at the local, state and federal level. These efforts will include but are not limited to water safety, weed control, water purity and eutrophication, boater safety, balanced fish population and facilitation of social activities.

ARTICLE IV. _____ MEMBERSHIP

- A** Membership is open to those owning property on Budd Lake and/or Special Assessment Area
- B** Associate membership is available to those who have an interest in Budd Lake with no conflict
- C** Membership shall be effective when dues are fully paid.

ARTICLE V. _____ FISCAL

- A** **Fiscal year** of the Association constitutes time period from July 1 through June 30.
- B. Dues** are defined as an annual amount payable for the privilege of membership. Dues shall be in an amount fixed by the Board and shall be considered general funds. No dues shall be refunded.



- C. The Association shall accept from its members donations to support activities and/or initiatives aligning with the mission.

ARTICLE VI OFFICERS AND BOARD MEMBERS

See Standing Rules: Nominations and Board Composition

- A. **Elected officers:** Officers of the Corporation will be President, Vice-president, Treasurer and Secretary and shall be elected by simple majority quorum of the Board of Directors by written ballot within two weeks of the General Membership meeting. The President is non-voting other than in the event of a tie vote. All other Officers are considered voting members of the Board.
- B. **Qualifications:** Only active participating members in good standing in the Association are eligible to hold office. Associate members may not hold office.
- C. **Nomination and Election of the Board:**
 - 1. An announcement and call for nominations will be disseminated by the Governance Chair at least 30 days prior to election.
 - 2. At the General Membership Meeting of the Corporation a slate of members willing to be elected as Board of Directors will be presented to the general membership.
 - 3. Self-nominations may be presented by those in attendance and are subject to verification of eligibility.
 - 4. Election will be confirmed by simple majority of voting members.
- D. **Eligibility:** No person shall be barred from election to the Board by virtue of having previously held elected position on the BLA Board.
- E. **Term of Office for Directors:** Each term of office commences the first day of the fiscal year for the duration of three years. Board positions will rotate resulting in election of at least three each year.
- F. **Removal from Office:** May include resignation or removal.
- G. **Appointments:** If any member of the Board resigns or is asked to leave, the President and Vice President shall designate an individual to serve the remainder of the term.

ARTICLE VII COMMITTEES

See Standing Rules: Committee Composition

- A. **Standing Committees:** The Board of Directors will determine standing committees based on the needs of the Association to accomplish its mission. Board members shall assume leadership of standing committees. All BLA members in good standing may serve on standing committees with numbers based on need to accomplish the mission and related activities.

ARTICLE VIII FINANCES

See Standing Rule: Financial Processes

- A. **Banking Privileges:** The President and Treasurer shall be authorized signatories for all banking activities; only one signature will be required for writing checks.
- B. **Audit:** The Association financial records shall be audited internally by two objective members appointed by the Board of Directors.
- C. **Disbursement of Funds:** In the absence of the Treasurer, the disbursement of funds shall be by the President with approval by the Board of Directors.

ARTICLE IX CORPORATE ACTIVITIES

- A. **Registration:** These bylaws are to be registered with the State of Michigan, if required.
- B. **Fundraising:** No person or persons may conduct events or fundraising projects in or on Budd Lake, including its shores and beaches, using the Budd Lake Association name without written consent of the Board of Directors.
- C. **Corporate Representation:** No person or persons other than Board Directors may represent the Association in any official capacity without written consent of the Board.



ARTICLE X DUTIES OF OFFICERS

See Standing Rule: BLA Board Membership

- A. **President**
The President will preside at all meetings of the Board of Directors and at the General Membership meeting.
- B. **Vice-President**
The Vice president shall perform all duties of the President in the absence of the President.
- C. **Treasurer**
The Treasurer shall assume responsibility for financial duties including:
 - 1. Collect dues, accounting procedures for the various assets, reconciliation of receivables and expenditures, liabilities, trust companies and investments as approved by the Board.
 - 2. Generate reports and disseminate at all Board and General Membership meetings.
 - 3. Pay Corporation debts upon approval of the Board.
 - 4. Assume responsibility for submitting paperwork and required fees to maintain good standing of the Association with the State of Michigan, federal and local government agencies.
- D. **Secretary**
The secretary shall assume responsibility for of all recordkeeping including:
 - 1. Accurate recording of all proceedings of the Association, Board of Directors and standing committees
 - 2. Maintain such files as shall be necessary for the proper maintenance of Association business and shall enter therein a copy of all correspondence to and from the Association.
 - 3. Disseminate documents such as agendas, meeting minutes, etc. as appropriate.

ARTICLE XI DUTIES OF DIRECTORS

See Standing Rule: BLA Board Membership

- A. **Number**
 - 1. There will be five Board of Director members
- B. **Committees**
 - 1. Directors shall serve as chair of committees:
 - a. Governance & Membership
 - b. Finance
 - c. Lake Environment and Improvement
 - d. Community Outreach
 - e. Media and Communications

ARTICLE XI ASSOCIATION MEETINGS

- A. **General Membership meeting** shall be held no later than the last day of the fiscal year being June 30.
- B. **Board meetings** will be scheduled by the Board of Directors. Additional meetings may be initiated by the President.
- C. **Rules of Order:** Meetings shall be conducted in accordance to Robert's Rules.
- D. A **quorum** shall consist of a simple majority of Board of Director members.
- E. **Voting** shall be lead by the President in accordance with Robert's Rule
 - a. Will be counted by voice vote unless anonymous ballot is requested.
- F. **Elections of Directors** shall be by written ballot.

ARTICLE XII RATIFICATION OF BYLAWS AND AMENDMENTS

- A. **Adoption of the bylaws** will be made upon simple majority vote of members present at the annual General Membership meeting



- C. **Amendments may be proposed** by the Board of Directors upon its own initiative or upon petition by ten members at least ten days prior to scheduled meeting.

ARTICLE XIII SERVICE OF NOTICE: Any notice of revisions will be served via electronic communications or mailed by request.

ARTICLE XIII ASSOCIATION RESPONSIBILITY: The Association, Board of Directors, and Association members will in no way be held responsible for any accidents to personal property or bodily harm of any person participating in any activity on Budd Lake in Harrison, Michigan, whether or not that activity is sponsored by the Budd Lake Association.

ARTICLE IX DISSOLUTION OF THE ASSOCIATION: Generally, the Association shall have a perpetual term. In the event of its dissolution, all assets which remain after payment of its liabilities and costs of dissolution shall be donated to such nonprofit corporation or other organizations duly qualified under United States laws, including Internal Revenue Service regulation, as nonprofit organizations having objectives and purposes similar to those of the Corporation, the exact organization to be determined by majority vote of the membership at the meeting at which dissolution is approved.